

Create a Scrapbook Page

You are now going to create a scrapbook page that will contain an arrangement of pictures and text.

1. Open Photoshop

- start -> programs -> Adobe Master Collection -> Photoshop CS5

2. Create a letter sized document with CMYK color

-from the file menu, select New

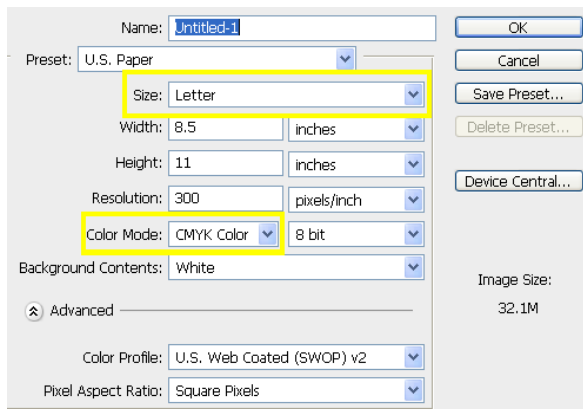
-name it Page 1

-set the document options: select *U.S. Paper* from the Preset box,

-under size, select *Letter*

-select CMYK Color from the Color Mode box

-click ok

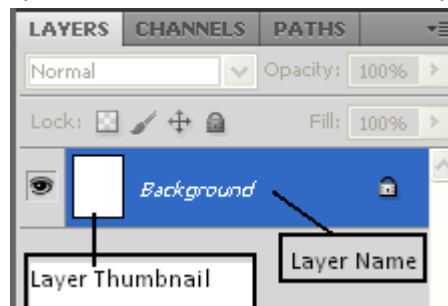


3. Study the Layers

In Photoshop the document is divided into layers. A layer is a see-through sheet that is used to organize objects. A layer can contain a shape, picture, or text. When layers are combined, they form a picture.

Why do you want to use layers? Layers let you edit one part of the picture at a time. You can add, delete, show, hide, move, and apply effects to layers.

*Look at the Layers palette. What is the name of the layer?



*Place a picture into the Document and Study the Layers Again

-from the file menu, select Place

-select a filter picture that you created yesterday and click Place

4. Resize, Rotate, Warp, and move the Picture

When you select a picture, Photoshop changes to Free Transform mode. This mode lets you easily resize and rotate a picture. From this mode, you can switch to Warp mode, which lets you reshape a picture.

Resize the Picture

-position the mouse OVER the corner control point. Click and drag inwards to make the picture smaller. (the double headed arrow will appear when you hover over the corner)

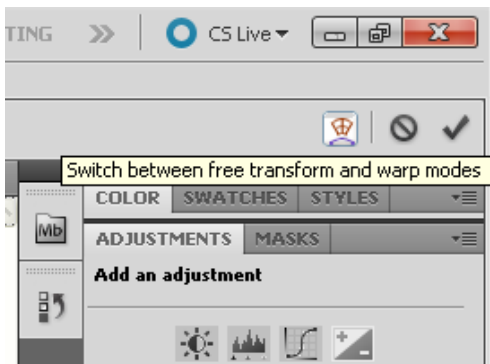
TIP: Press and hold the SHIFT key as you drag to keep the picture in proportion

Rotate the Picture

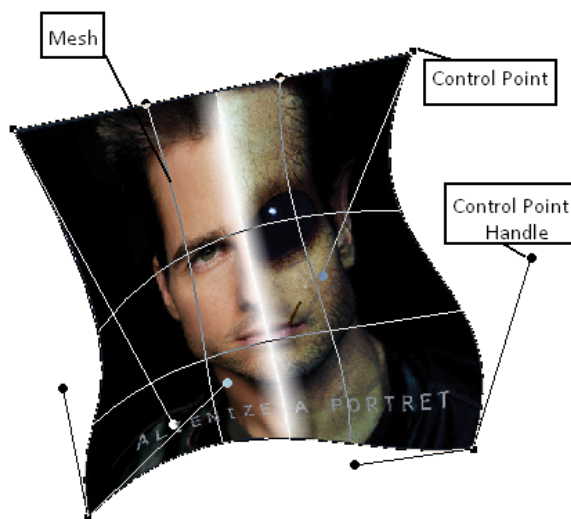
-position the mouse pointer ABOVE a control point (outside of the image). Click and turn the mouse to rotate the picture. (the curved double headed arrow will appear outside of the image)

Warp the Picture

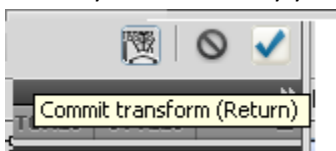
-Change to warp mode. Click the Switch between free transform and warp modes tool on the Options Bar



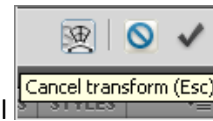
-Position the mouse pointer OVER a corner point or part of the mesh and drag. To adjust the shape more, click and drag the control point handle.



-When you like the way your picture looks, click the Commit transform tool on the options bar

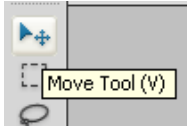


-If you don't like the changes, click the Cancel transform tool



Move the Picture

-click anywhere on the image, and drag with the mouse (move tool)



If you are having trouble moving the picture, try:

-click the CTRL key and then drag the picture

-click the Move Tool and then drag the picture

If you are having trouble resizing, rotating, or warping the picture, try:

-select Free Transform from the Edit menu or press CTRL + T

-click the Move Tool from the Options Bar

5. Place Pictures onto the Scrapbook Page and Adjust the Layers

Add the pictures you have saved from yesterday, or use the filter option to create a new image. Follow the instructions to select a layer to make edits to a picture and adjust the layers to stack the pictures to create an interesting layout.

Insert a Picture and Format the Appearance

-From the File menu, select Place

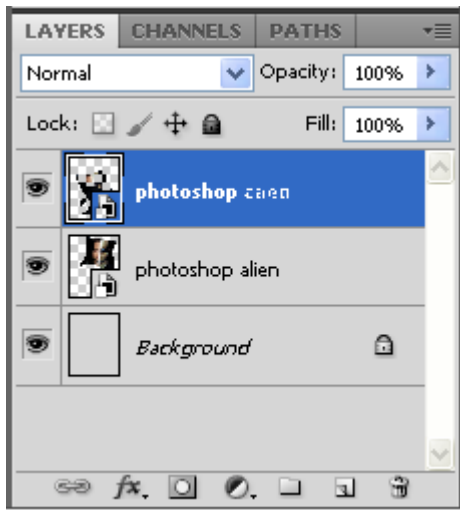
-Find an image from yesterday and click Place

-Resize, rotate, and warp each picture

-Place, resize, rotate, and warp each picture from yesterday

Select a Layer to Make Edits to a Picture

-**You can only edit a layer that is SELECTED.** Click on a Layer Name in the Layers palette. Now you can resize, rotate, or warp the picture on that layer.



Tip: If you cannot edit the picture, select Free Transform from the Edit menu or use the shortcut key CTRL + T

Adjust the Layers

-to change the stacking order of the layers, select a *Layer Name* in the Layers palette, and drag it to change the position. If you drag it UP, the layer will be near the top of the stack, if you drag it DOWN, the layer will be near the bottom of the stack.

Hints:

- *Undo a Mistake*: To undo an action select *Step Backwards* from the Edit menu, or use the shortcut key ALT + CTRL + Z
- *Select a Layer*: If you cannot select a layer, you may not have accepted the edits made to the current layer. Click the Commit transform tool (checkmark). Now you should be able to select another layer to edit.
- *See a Layer*: If you cannot see a layer, you may have accidentally clicked the Eye Icon. Click the column beside the hidden layer to cause it to appear.
- *Edit a Picture*: If you want to edit a picture you need to select *Free Transform* from the Edit menu, or click CTRL + T. You can also click the Move Tool and then select Show Transform Controls from the Options bar
- *The Background*: You cannot change the stacking order of the background

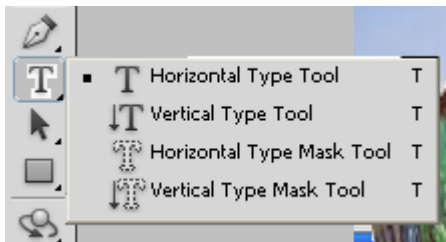
6. Add Text

You are now going to add words to the page that tells about the picture. You will want the text over top of all the pictures so that it will be easy to read. For this reason, the text layer must be at the top of the list in the Layers palette.

-Select the TOP layer in the Layers palette

(this will cause the text layer to appear at the top of the list)

-Click on the Text Type tool and hold to select options, either Horizontal or Vertical type tools



-Click anywhere on the document. A text layer appears in the Layers palette

-Type words to describe the picture

-The Options bar displays tools for editing the font, size, alignment, color, and shape of the words. Click and drag to select the text and then try the following options:

...change the text orientation

...set the font family

...set the font size

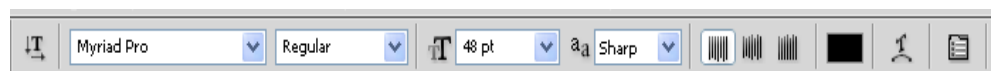
...left/top align text

...center text

...right/bottom align text

...set the text colour

...create warped text



-When you like the words, click the Commit any current edits tool (✓) on the Options Bar. If you don't like the changes, click the Cancel any current edit tool (✕)

7. **Resize, Rotate, and Move Text**

- Click the *Move Tool*. From the Options Bar select Show Transform Controls
- Position the mouse pointer OVER the corner control point. Click and drag inwards to make the text smaller or outwards to make it bigger.
- Position the mouse pointer ABOVE a control point. Turn the mouse to rotate the text.
- To move the text, click anywhere on the letters, and drag the mouse
- When you like the words, click the *Commit transform* tool (✓) on the Options Bar.

If you are having trouble moving text, try:

- click the CTRL key and then drag the text
- click the Move Tool and then drag the text

If you are having trouble resizing, rotating, or warping the text, try:

- select Free Transform from the Edit menu or press CTRL + T
- click the Move Tool from the Option Bar, select Show Transform Controls

8. **How to Edit Text After it has Been Added**

- select the text layer in the Layers palette
- select either Horizontal Type Tool or Vertical Type Tool
- click and drag over the letters to select the text. The Option Bar now displays tools to edit the text

9. **Save as "Example Page" in Photoshop folder**

- from the File menu, select Save As. Click the Save in: find your Photoshop folder, or create a Photoshop folder
- title the page as "Example Page"
- click save

TIP: If a Photoshop Format Options box appears, place a checkmark in the Maximize compatibility box and then click OK.

10. **Close Photoshop**

- from the File menu, select Exit